

Webinar on

Microsoft Excel For HR Professionals: 9 Essential Functions You Must know

Learning Objectives

- #1: TODAY
- #2: DATEDIF
- #3: EDATE
- #4: NETWORKDAYS.INTL
- #5: WORKDAY.INTL
- #6: COUNTIF
- #7: SUMIF
- #8: Vlookup
- #9: Charts

In reality, what goes behind the scenes is the endless amount of human resource information system (H.R.I.S.) inputs, preparing reports for the management, and spending face- time with employees just to get the day-to-day work done.

PRESENTED BY:

Tom Fragale is a computer professional with over 30 years of professional experience. He has trained over 30,000 business people in on-line webinars, public seminars, and on-site training.

On-Demand Webinar

Duration : 60 Minutes

Price: \$200

Webinar Description

Recruitment, training & development, compensation & benefits, payroll, employee relations, staff retention, etc.

HR professionals are often seemed to have the easiest jobs in the company.

Or is it?

In reality, what goes behind the scenes is the endless amount of human resource information system (H.R.I.S.) inputs, preparing reports for the management, and spending face-time with employees just to get the day-to-day work done.

Here's some Excel magic to help you cut your day-to-day HR work from days and hours to just MINUTES.



Who Should Attend ?

Business owners

CEO's / CFO's / CTO's

Bank Managers and Bank Tellers

Managers of all levels

Financial Professionals

Accountants

CPAs

Controllers

Financial Consultants

IT Professionals

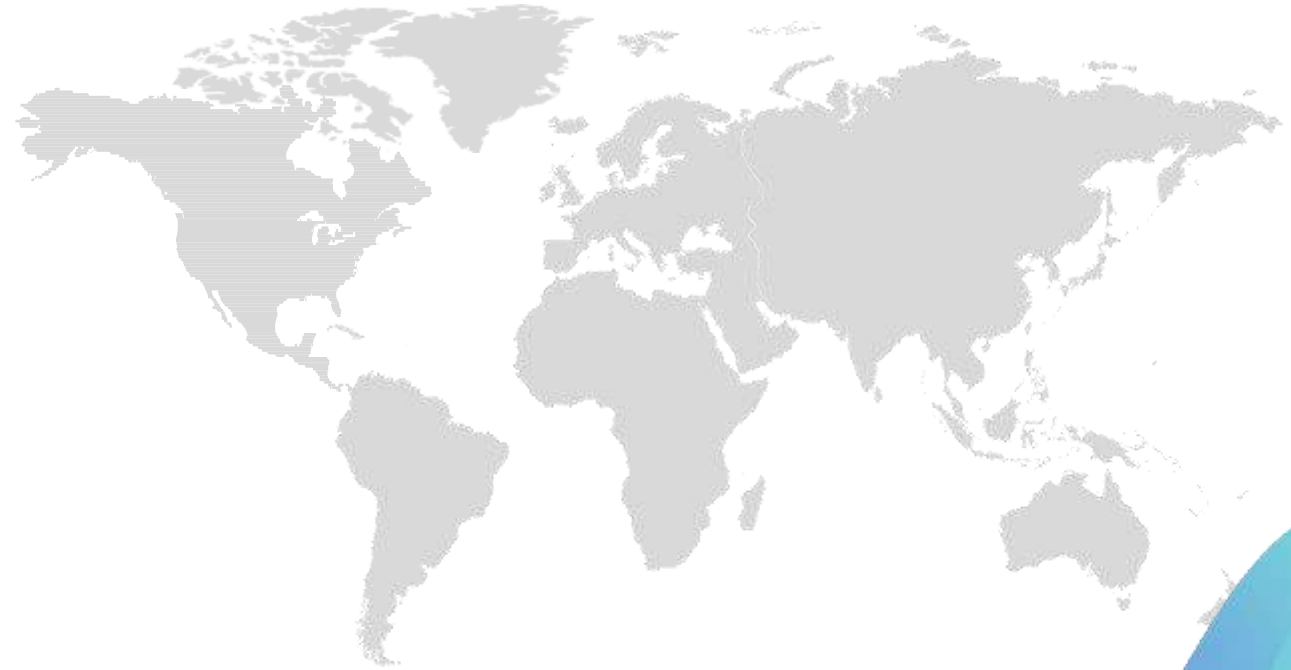
Auditors

Human Resource Personnel

Bookkeepers

Marketers

*Anybody who uses Excel on a regular basis, and
want to be more efficient and productive*



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