

*Webinar on*

# **The Importance Of HR Documentation And Notice Requirements**

*Date : 18 March 2019*

# Areas Covered

- Overview of basic documents in several federal employment laws*
- Why stay in compliance?, How to use documentation to prove FLSA exemptions*
- Importance of documentation in defending Title VII cases*
- What information does the government require you to keep for overtime cases*
- Documents and notification for FMLA and ADA leave, Documentation in Defend Trade Secrets Act*



This webinar will reverse engineer the process - it will look at problems that arise in the courtroom when defense attorneys do not have the proper documents to defend the company, and what goes right when they do have the proper documents.

**PRESENTED BY:**

*Stuart Silverman has been practicing law for almost 30 years and is the principal of the Law Offices of Stuart M. Silverman, P.A., located in Boca Raton, Florida. The emphasis of his practice is in the area of labor and employment law, and business and commercial litigation.*

Date : 18 March 2019

Time : 02 : 30 PM EST

Duration : 60 Minutes

Price: \$149

# Webinar Description

Documenting events is a crucial task, and in some cases not documenting them can lead to grim consequences. For example, did you know that not keeping track of employee's hours is fatal to overtime cases? Sometimes you might be documenting items, but focusing on the wrong items. In this training program, the webinar instructor will discuss what needs to be documented and what should be documented that strengthens employers' defenses in the event lawsuits are filed.



# Who Should Attend ?

*Compliance Officers, Human Resources, CFOs*

*Office Managers, Company Presidents*

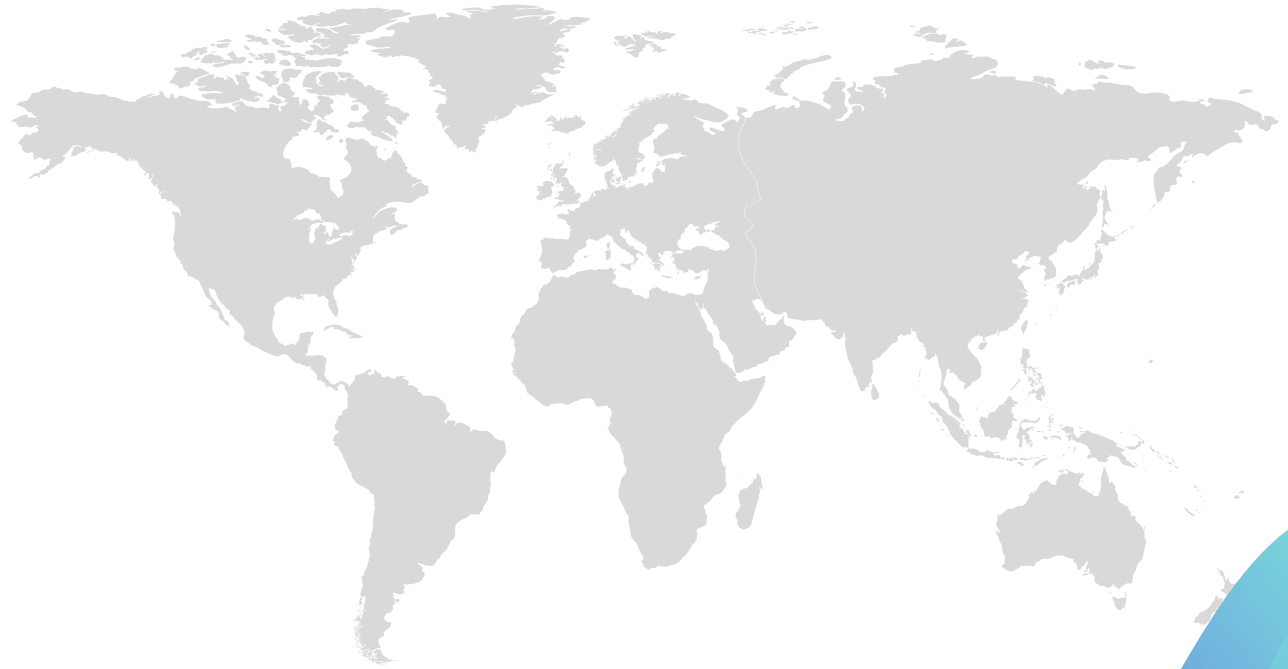
*Employers and Business Owners*

*Hiring Managers*

*HR Managers/Supervisors*

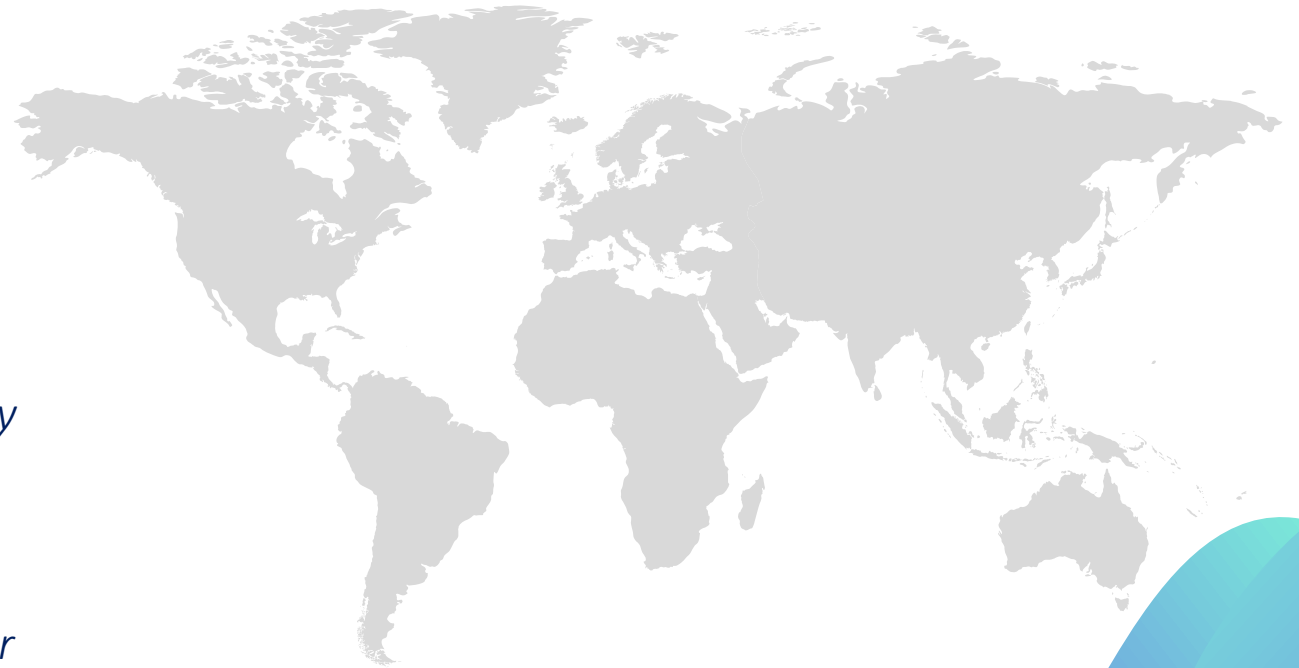
*Risk Managers*

*In-House Counsel*



# Why Should Attend ?

*How can a company defend itself once it has been sued by a former employee? This webinar will reverse engineer the process - it will look at problems that arise in the courtroom when defense attorneys do not have the proper documents to defend the company, and what goes right when they do have the proper documents. Through this process, attendees will learn what needs to be kept and what should be kept to best defend and protect the company in the event of an employee lawsuit for overtime (FLSA), Title VII (discrimination) FMLA and ADA and Defend Trade Secrets Act.*



To register please visit:

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