

*Webinar on*

# **Intermediate Functions, Lookups and Linking In Excel**

*Date : July 14, 2021*

# Areas Covered

- Concatenation – combine text and numbers in 2 or more cells
- AND and OR used with the IF function, The link between worksheets and workbooks
- VLOOKUP – lookup and match data efficiently
- PMT – calculate loan repayments with Ease, Key text functions – cleanse data from external sources
- Key Date functions – use dates in calculations
- Formula auditing – manage, trace, and correct formulas

This course effectively demonstrates and teaches examples of formulas and specific functions, providing the perspective you need to understand the depth and scope of these Excel features.

**PRESENTED BY:**

*Roman's professional and relaxed style reflects his thorough understanding of adult learning principles and is demonstrated through his diverse range of classroom, seminar, workshop, and online delivery services and instructional materials. Having trained over 15,000 students and authored a wide range of complex reports, training, and procedural documentatio.*

Date : July 14, 2021

Time : 01: 00 PM EST

Duration : 90Minutes

Price: \$149

# Webinar Description

To work efficiently with formulas and functions you must start with a clear understanding, good habits, and application of correct structure and syntax. Understand and work effectively with fundamental and versatile calculation and analysis techniques in Excel beyond the introductory level. This course effectively demonstrates and teaches examples of formulas and specific functions, providing the perspective you need to understand the depth and scope of these Excel features.

Gaining this knowledge is a fundamental and highly marketable skill set in Excel and is vital in a wide range of professions and fields including Banking, accounting, financial analysis, government, and business administration.



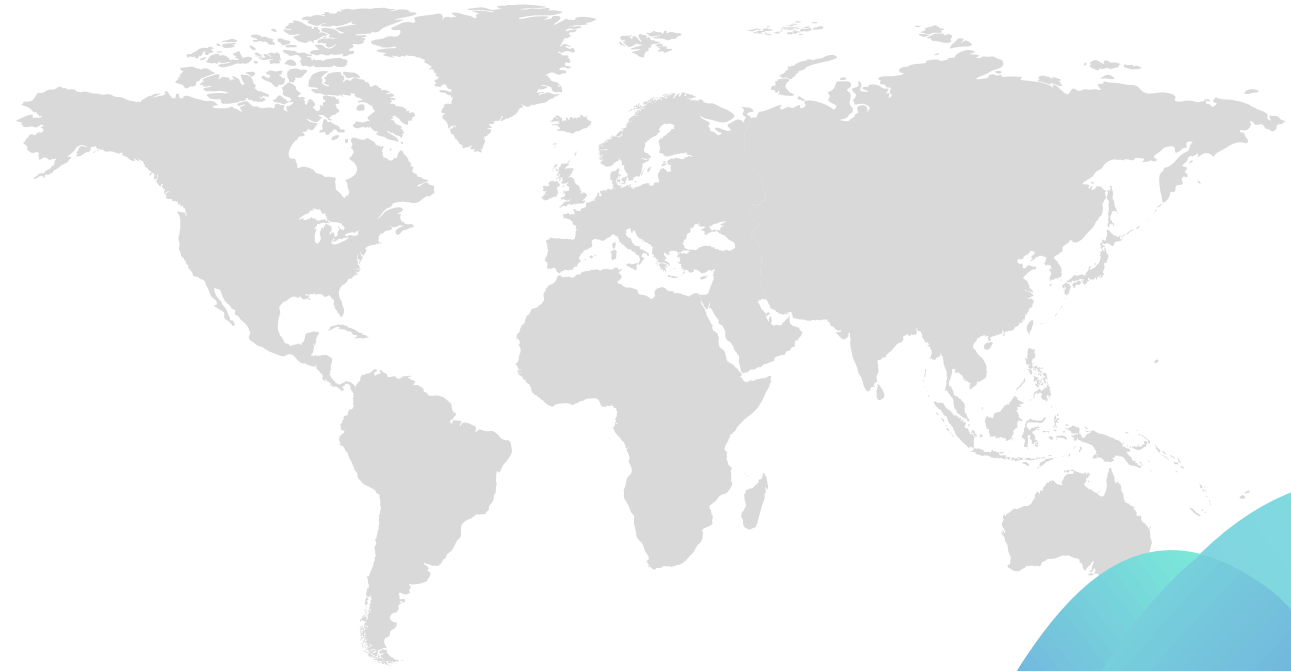
# Who Should Attend ?

*Anyone seeking to significantly boost profits, competitive advantage, productivity, job satisfaction, and effective use of their technology. This webinar is for students with foundational knowledge and skills in Excel who wish to take advantage of the higher-level functionality in Excel.*



# Why Should You Attend ?

- *Boost profit, efficiency, and productivity*
- *Achieve more in less time with higher quality results*
- *Improve job satisfaction, team performance, and professionalism*



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