

Webinar on

BEST SELLERS - Smarter Productivity Matters

Learning Objectives

Learn how to add time to your day/week

Learn best practices for scheduling and prioritizing your to-do list

Learn how to minimize distractions and interruptions

Learn how to organize your work so you can recover from unavoidable interruptions

Learn some quick email tips

This webinar includes Smarter Time Management helps participants learn how to organize their time, mind, spaces and information.

PRESENTED BY:

Darienne is a professional life coach, speaker and productivity expert who has worked with teams and organizations for over 35 years. She brings a world of wisdom to her work. A native of Mississippi, her career has been in the tourism industry. She had the distinct honor of serving as the Director of Tourism for both the states of Mississippi and Louisiana.

Best Seller

Duration : 60 Minutes

Price: \$150

Webinar Description

Smarter Time Management helps participants learn how to organize their time, mind, spaces and information. Without awareness of new, smarter time management practices, many people will find themselves in a perpetual state of overload, chaos, clutter, and stress... all of which are counter-productive.



Who Should Attend ?

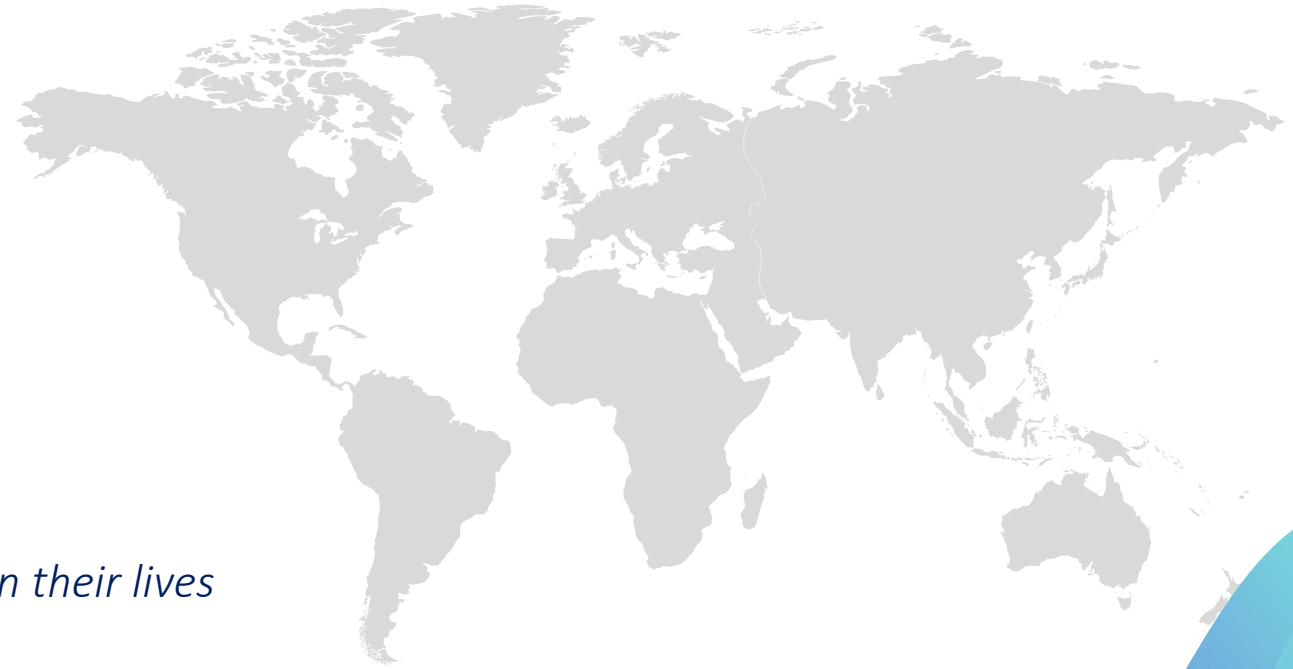
Executives

Executive Assistants

Marketing

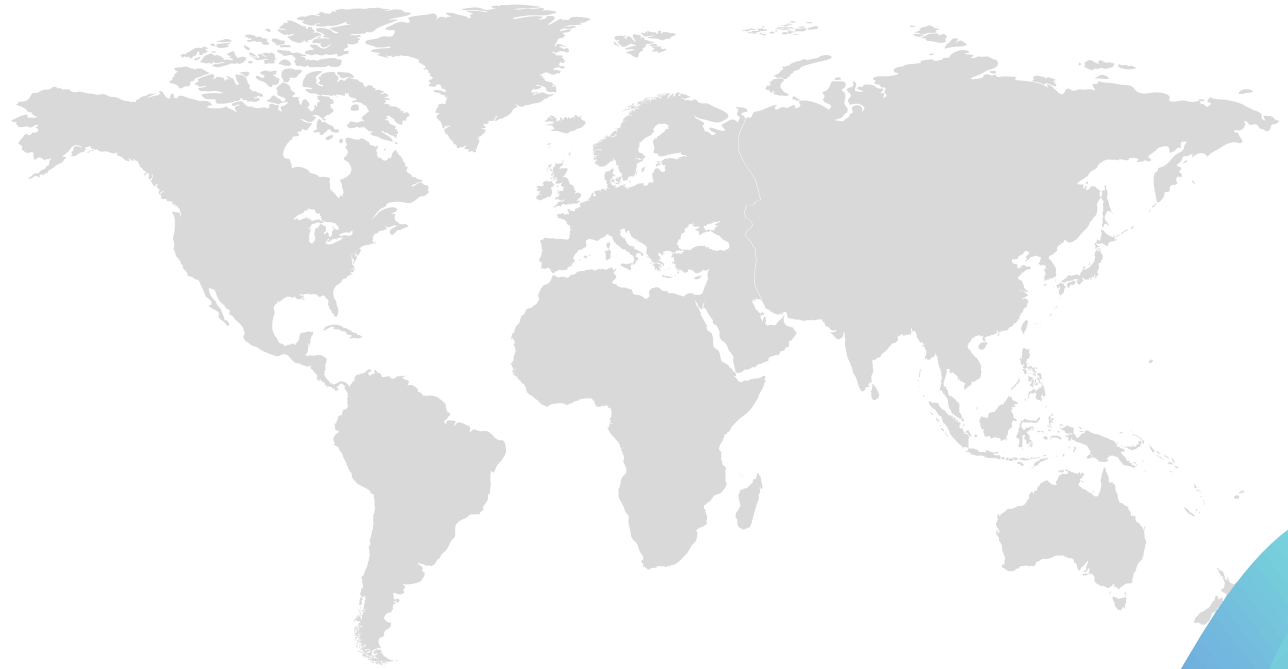
Human Resources

Busy people who want to have more balance in their lives



Why Should Attend ?

Most all of us crave balance! What does that even mean? To me it means not thinking about work when you are at home and not thinking about home when you are at work. The way to achieve balance is in planning, prioritizing and in creating new habits that allow you to be more productive. If you wake up in the middle of the night with thoughts of what you left undone at the office - this is the course for you. This session is packed with real, doable things that you can do to manage your time and your life more effectively.



To register please visit:

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