

Webinar on

Excel - Automate Repetitive Tasks with Macros

Date : August 10, 2021

• Areas Covered

- • *Using the Macro Recorder to create a macro*
- *Saving a file as a macro-enabled Excel workbook*
- *Running a macro*
- *Creating a button to run a macro*
- *Performing basic amendments to a macro*
- *Using the Personal Macro Workbook to make macros available to all files*

• Learning Objectives

- *In this session, you will learn how to create and edit macros using Excel's Macro Recorder and Macro Editing Tool.*

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PRESENTED BY:

Mike Thomas -Mike Thomas has worked in the IT training business since 1989. He is a subject matter expert in a range of technologies including Microsoft Office and Apple Mac. In 2012 Mike founded excel trainer.co.uk where he has produced nearly 200 written and video-based Excel tutorials.

Date : August 10, 2021

Time : 01 : 00 PM EST

Duration : 60 Minutes

Price: \$149

Webinar Description

Do you find yourself repeatedly performing the same actions or tasks in your spreadsheets? Do you have a time-consuming Excel-based process that you want to automate? If the answer to either of those questions is "Yes", it's time to learn how to create a macro. In short, a macro allows you to automate Excel, allowing you to spend more time on other things!



Who Should Attend ?

This webinar gets you started with macros. It's aimed at intermediate-to-advanced users of Excel and is relevant to all industries and job roles. The training will be delivered using the latest version of Excel for Windows although much of the functionality is available in earlier versions of the application too.



Why Should You Attend ?

Being able to create and edit a macro is one of the must-have skills for advanced Excel users. Having this knowledge will save you, your colleagues, and your customers hours of time by allowing you to automate any Excel-based task or process. If you've never created macros before, this webinar is for you.



To register please visit:

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