

Webinar on

Selecting Vendors And RFP Drafting

Date : August 10, 2021

Areas Covered

- How to solicit and select qualified Vendors
 - How to create a vendor database
 - How to create a qualified vendor pool
 - How to cast a wide net
- How to ensure that the vendor stays compliant
 - Vendor Responsibility Reviews
 - Compliance Terms
 - Contract Management
- The RFP Process from drafting to award
 - Drafting the RFP & Scoring Matrix
 - Good Practices based on Examples
 - Making a Contract Award

The program will cover ways to get better-qualified vendors using an RFI and vendor responsibility review processes.

PRESENTED BY:

Ken Jones has been working in the public and non-profit procurement field for 30 years. He worked for the New York State Office of Taxation and Finance as a Purchasing Assistant from 1985-87 and left there to work for the University at Albany, SUNY where he served as a Purchasing Agent and in 1999 was the Assistant Director supervising and providing training for the Office of Purchasing and Contracts.



Date : August 10, 2021

Time : 01 : 00 PM EST

Duration : 90 Minutes

Price: \$149

Webinar Description

Request for Proposal (RFP) process can use additional guidance in creating a qualified vendor pool and to create and score an RFP. This program will cover creating a vendor database and creating a qualified vendor pool for an RFP. In addition, the program will cover ways to get better-qualified vendors using an RFI and vendor responsibility review processes. Samples of RFP terms, technical scoring, and cost evaluation will be covered as well.



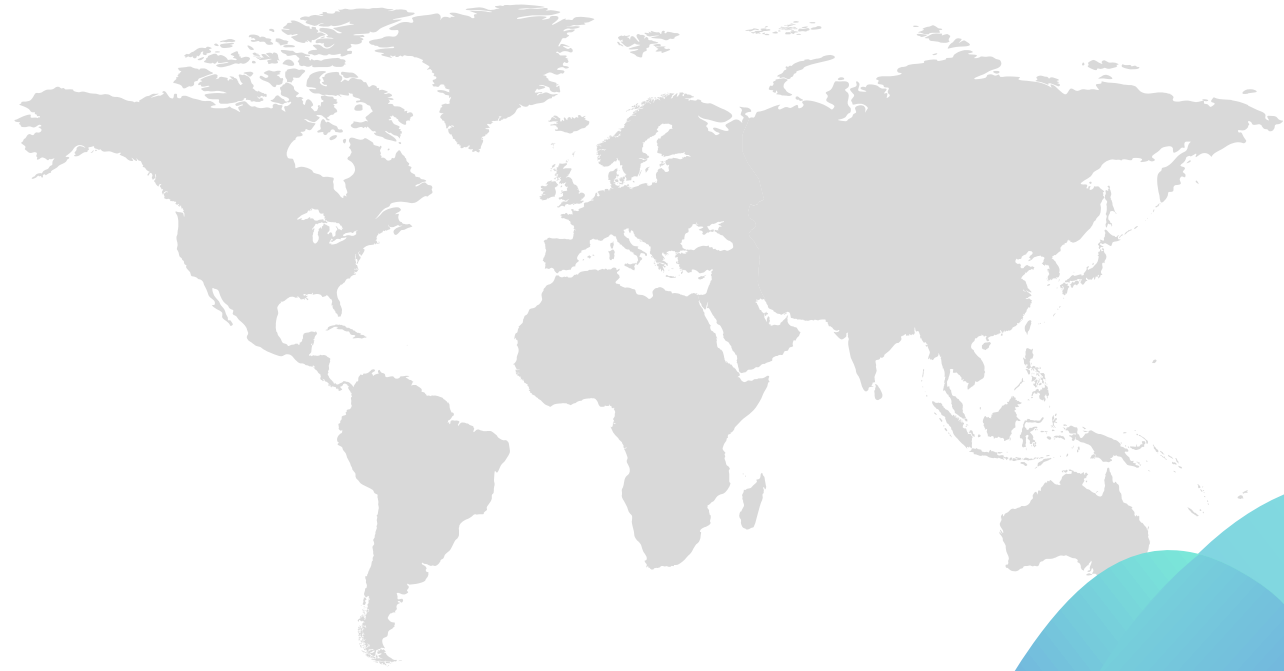
Who Should Attend ?

- *Purchasing Agents*
- *Contract Managers*
- *Contract Officers*
- *Finance Officers*



Why Should You Attend ?

Many Procurement Professionals and those involved in a Request for Proposal (RFP) process can use additional guidance in creating a qualified vendor pool and to create and score an RFP. This program will cover creating a vendor database and creating a qualified vendor pool for an RFP. In addition, the program will cover ways to get better-qualified vendors using an RFI and vendor responsibility review processes. Samples of RFP terms, technical scoring, and cost evaluation will be covered as well. Attendees who complete the program will leave with tools they can use the next time they are faced with creating a qualified vendor pool for an RFP.



To register please visit:

www.grceducators.com
support@grceducators.com
740 870 0321